

Meeting Minutes

[Boyd Elementary]

Date: [11/01/18]

Time: [3:15PM]

Location: [Conference Room]

I. Call to order: [3:26PM]

II. Roll Call

Principal	Joi Kilpatrick	Present
Parent/Guardian	London Henry	Absent
Parent/Guardian	Crystal Bailey	Present
Parent/Guardian	Miranda Dozier	Absent
Instructional Staff	Sharlene Hendley	Present
Instructional Staff	Beatrice Sewell	Present
Instructional Staff		
Community Member	Darien Waite	Absent
Community Member	Kim Dennis	Present
Swing Seat	Natalie Williams-Jordan	Present
Student (High Schools)		

Guests Present: [If someone has been invited someone to present to the GO Team, list the name(s) here; you do not have to list observers]

Quorum Established: [Yes]

III. Action Items **Data Review**

a. **Approval of Agenda:** Motion made by: [Hendley]; Seconded by: [Sewell]

Members Approving: Jordan, Bailey, Dozier, Dennis

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

b. **Approval of Previous Minutes:** List amendments to the minutes:

Motion made by: [Hendley]; Seconded by: [Sewell]

Members Approving: Jordan, Bailey, Dozier, Dennis

Members Opposing:

Members Abstaining:

Motion [Passes]

c. **Action Item 1:** [Data Review]

Meeting Minutes

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes]

d. **Action Item 2: [Self-Assessment]**

Motion made by: [Hendley]; Seconded by: [Sewell]

Members Approving: Jordan, Bailey, Dozier, Dennis

Members Opposing:

Members Abstaining:

Motion [Passes]

IV. Discussion Items Strategic Planning

2018 – 2019 Planning

a. **Discussion Item 1:** [Strategic Planning; discussed the overarching goals for Boyd Elementary]

b. **Discussion Item 2:** [Identified support systems and use of volunteers]

V. Information Items (add items as needed)

a. **Principal's Report** [Discussed trend data from the past 25 years, regarding the Douglass cluster; Discussed role of community partners with Ebenezer Baptist Church]

b. **Information Item 2** [Add brief summary of the item and any resulting discussion]

VI. Announcements []

VII. Adjournment

Motion made by: [Hendley]; Seconded by: [Sewell]

Members Approving: Dozier, Jordan, Bailey, Dennis

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

ADJOURNED AT [4:15pm]

Minutes Taken By: [Crystal Bailey]

Position: [Secretary]

Date Approved: [Insert Date the Minutes are **APPROVED** by the GO Team]